



## Marley Elementary School

715 Cooper Road | Glen Burnie, MD 21060 | 410-222-6414

Dear Parent/Legal Guardian:

During the COVID-19 State-mandated shutdown, Anne Arundel County Public Schools is using a remote process to enroll Kindergarten students for the 2020-2021 school year. *At this time, ALL grade levels registrations are being processed; PK registrations will be processed through a separate enrollment portal on AACPS.org starting July 15<sup>th</sup>, 2020.*

The following documents are required for enrollment:

- Child's documents –
  - Birth Certificate
  - Immunization Record
- Parent's documents –
  - Government-issued photo ID
  - Primary proof of residency: mortgage, deed, or lease
  - Secondary proof of residency: utility bill, bank statement, or paystub in the last 60 days
  - Custody Order (if applicable)

*Hint: Be sure to have your documents saved and ready, preferably in PDF format, before you enter the portal because the system cannot accept incomplete registrations and you'll have to re-enter all data fields.*

Please follow the link to our online enrollment portal where you'll complete forms electronically and upload your documents:

- **English:** <https://secure.aacps.org/webapps/SEFP/en-US/OSS>
- **Spanish:** <https://secure.aacps.org/webapps/SEFP/es-ES/OSS>

If you have any questions, please email me at this address. I look forward to working with you and welcoming your family to Marley Elementary School.